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Policy

Uniform Authorized Agent Reporting (UAAR) assists regulators with the supervision and monitoring of money services businesses and their authorized agent locations. Money services businesses will submit periodic reports regarding authorized agents by uploading an authorized agent file via an excel template file for their company, upload changes to current authorized agent locations, or report that there are no changes to current authorized agent locations.

If there are no new additions, terminations, or changes to your company’s current authorized agent locations, the No Changes to Report functionality allows the company to legally attest to this effect and meet its reporting requirement(s).

In some cases, a company has no Authorized Agents to report but still has a reporting obligation. For their initial submission the button will read as “No Agents to Report.” Once the company has fulfilled their initial reporting obligation, the “No Changes to Report” option is presented.

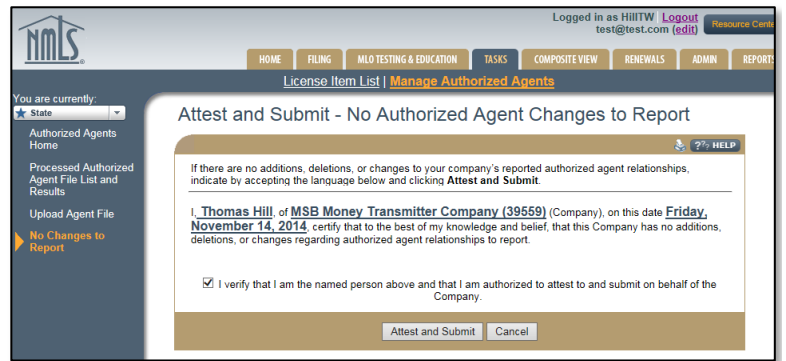


Figure 1: Screenshot of Attest and Submit – No Authorized Agent Changes to Report

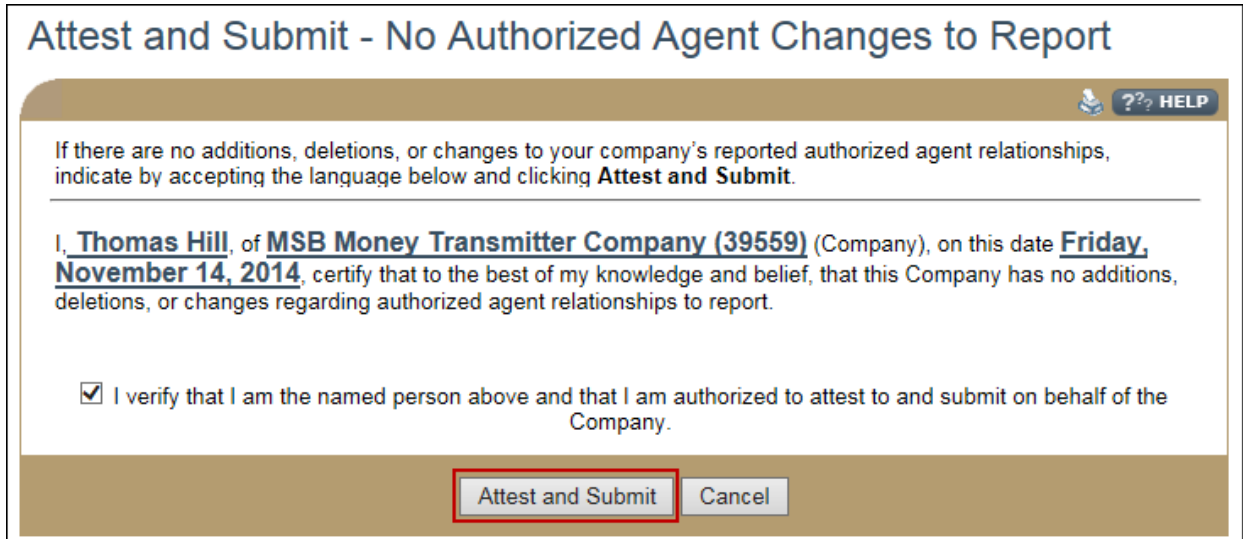
Definitions and Charts

Term	Definition
<b>Authorized Agent</b>	An entity designated by a licensee to provide money services on behalf of the licensee. This may include company owned branch locations. This relationship is often formalized through an agreement/contract between the licensee and agent.

Figure 2: Key Term

## How to Attest and Submit No Changes

1. After reading the attestation language, select the **checkbox** next to I verify that I am the named person above and that I am authorized to attest to and submit on behalf of the company.
2. Click the **Attest and Submit** button.



**Attest and Submit - No Authorized Agent Changes to Report**

If there are no additions, deletions, or changes to your company's reported authorized agent relationships, indicate by accepting the language below and clicking **Attest and Submit**.

I, **Thomas Hill**, of **MSB Money Transmitter Company (39559)** (Company), on this date **Friday, November 14, 2014**, certify that to the best of my knowledge and belief, that this Company has no additions, deletions, or changes regarding authorized agent relationships to report.

I verify that I am the named person above and that I am authorized to attest to and submit on behalf of the Company.

**Attest and Submit** Cancel

Figure 3: Example of No Authorized Agent Changes to Report

## Additional Resources

- [Uniform Authorized Agent/Delegate Reporting Page on NMLS Resource Center](#)
- [Upload File Specifications and Validation Errors](#)
- [Uniform Authorized Agent Reporting \(UAAR\) FAQs](#)
- [Authorized Agent Quick Guide](#)
- [Agent Upload File Template](#)